

Hiller Highlands Four Association
Minutes of the Board of Directors Meeting
September 5, 2007 Home of President, David Spellmeyer

The meeting was called to order at 7:10 p.m. Board Members Present: David Spellmeyer, Bob Kuzma, Tom Kremen, Pauly Langguth. Members Absent: Dick Saalfeld. Others in attendance: Helen Marshall, Cheryl Brodsky, Barbara Schindler, George Innes, Gordon Seligson

Old Business:

- Review April (Annual Meeting) minutes. Moved/seconded/unanimously approved.
- July Minutes to be emailed, again, to Board for approval.
- Electronic Communications and Document Retention: Cheryl Brodsky reported on her call to Ann Rankin clarifying the Davis-Stirling requirements for levying fines

New Business:

- Home owner requested "telephone tree" update. Board consensus that the telephone tree is no longer a viable means of communication within the phase. Members may contact neighbors by using the current roster. Notices may be distributed to mail boxes or submitted for the quarterly newsletter.
- Fall Social: Pauly reported on Committee's 9/4/07 meeting. Forty-one attendees to date.
- Newsletter/Bulletin: Next issue to include information on Reserve Study, information on sprinkler system, notice of Jane Thompson's death.
- Reserve Analysis: Summary distributed. Board members are requested to read and be prepared to discuss. Information will be shared with the membership in the newsletter and at the 2008 Annual Meeting.

Treasurer's Report

- Report on Current Financial status.
- Switching to "QuickBooks" taking more time than originally anticipated.
- Assessments and Liens: Three homeowners are delinquent with second quarter payments. Moved/seconded/unanimously approved to proceed with liens against the owners of parcels 048H758804900 and 0484H758802200.
- 2008 Budget: Budget preparation will be the focus of the next Board meeting. Requested that Barbara contact Cleary Bros. for information about 2008 prices.

Standing Committees

- **ACC Committee:** George reported that, following the "walk-about", letters to homeowners were distributed.
- A small group will do fact gathering regarding solar energy.
- **Landscape Committee:** Barbara reported that one area replanted and that some repairs have been made to irrigation lines due to rats.
- **Parking Committee:** No report
- **Streets and Lights:** No report. Gordon was notified of curb damage between 5 and 7 Captains Cove.
- **CORE:** Helen to meet with Bill Hunt regarding printed materials and emergency boxes. Pauly will provide emergency preparedness materials for the Fall Social.

Next Meeting: Wednesday, November 7, 2007, 7:00p.m. Location to be announced.

Meeting adjourned at 8:50pm.

Respectfully submitted,

Paulette Langguth, Secretary
Approved electronically 10/9/07

Addendum: The next meeting of the Board of Directors will be held Wednesday, November 14, 2007, at 7:00pm in the Spyglass Room of the Highlands Clubhouse.