

**Hiller Highlands Four Association
Annual Meeting
Wednesday, April 5, 2017
Highlands Country Club**

The meeting was called to order at 7:30 p.m. by President York Chan. Board members present were Max Kozlov, Vice President; Steve Coiteux, Director. Committee chairs present were York Chan; ACC; Barbara Schindler, Landscaping; Gordon Seligson, Streets and Lights; Dick Saalfeld and Hal Teasedale, Parking; Janet Saalfeld, Welcome, and Pauly Langguth, CORE and Neighborhood Watch.

Old Business

The minutes of the April 6, 2016 Annual Meeting were accepted and approved.

Treasurer's Report

York Chan reported on behalf of Walter Schindler the 2017 Budget and the CPA Financial Report for 2016 were distributed to all owners. The Association is looking to increase reserve funding level from the current 80% to 100% over the next five to ten years.

A motion was offered to adopt the following resolution by and on behalf of HH Four. The motion was approved, seconded with membership approval by acclamation.

RESOLVED, that any excess in membership income over membership expenses for the year ending December 31, 2017, shall be applied against the subsequent tax year member assessments as provided by IRS Revenue Ruling 70-604.

Landscape

Barbara Schindler reported landscaping conditions have improved with recent rainy season. The new landscaping contract consists of a three-man crew servicing our Association two days a week. Recent projects have been focused on taking care of previously neglected areas. The committee is actively monitoring the landscaping water usage and residents are reminded to report landscaping irrigation issues.

Architectural Control

York Chan reported that there were no current major issues with the annual ACC walkthrough inspections. The committee would like to thank homeowners for keeping up with the maintenance of their homes. The committee reminds homeowners to coordinate with the ACC for pending paint jobs, exterior repairs, or solar panel installs.

Streets and Lights

Gordon Seligson reminded residents to report any light malfunctions to the Streets and Lights Committee for repair.

Parking

Hal Teasedale reported that there are no major parking issues on our private streets. Residents are encouraged to 1) observe the five hour limit street parking in 24 hour period rule, 2) park first two cars in the garage, 3) park as fully on driveway apron when needed, and 4) reduce overall congestion on private streets. For special arrangements, please contact the parking committee.

Welcome

Janet Saalfeld reported there were several new neighbors in the Association.

CORE and Neighborhood Watch

Pauly Langguth thanked the CORE team for their support throughout the year and reminded all residents of the importance of being prepared for a disaster. Residents are encouraged to register with Nixle and North Hill Associations to receive automated local alerts. The next CORE meeting will be held on April 29 at 9:30am at

the Captains Cove emergency box. This year's National Night Out event will be held on August 1 at 6pm at four stations on our private streets. The next member roster will be distributed out in late summer.

New Business

York Chan reported the scope and status of the ongoing PG&E gas main replacement project. The project will take approximately three months to complete followed by sidewalk restoration and street asphalt repaving. Residents are encouraged to keep roadways clear and contact the Board for any issues.

York Chan reported the re-write of bylaws and CC&Rs continues. Any concerns or questions can be sent to the Board for review via email or drop off at 30 Schooner Hill.

York Chan reported crime is still a top concern in the area. Residents are encouraged to stay vigilant regarding suspicious activities, including vehicles and solicitors. Residents are reminded to not confront suspicious personnel but instead contact the Oakland Police Department when needed. The Board will look into external vendors to improve the current camera system and encourages residents to install home surveillance systems if desired.

York Chan reported the status on Kaiser Elementary traffic issues. The Board will continue to follow up with neighborhood leadership as well as the City of Oakland on proposed improvement plans.

York Chan, Andrew Collier, and Max Kozlov have agreed to serve another term on the Board of Directors. The new Board of Directors for 2017/2018 will be composed of five returning members: Walter Schindler, Steve Coiteux; York Chan, Andrew Collier and Maxim Koslov. As there were no nominations from the floor, the new Board was approved by acclamation.

Issues from the Floor

There were no issues from the floor.

Announcements

To comply with State regulations regarding posted agendas to Board Meetings, our agendas are posted on our bulletin board at 30 Schooner and our website. Minutes are available on our website, www.hhiv.org.

The next annual meeting will be on April 4, 2018.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

York Chan
President