

**Hiller Highlands Four Association
Board of Directors Meeting
Wednesday, January 17, 2018
Highlands Country Club**

The meeting was called to order at 7:00 p.m. by President York Chan. Board members present were Max Kozlov – Vice President, Walter Schindler – Treasurer, Andrew Collier – Secretary, Steve Coiteux - Member. Committee chairs present were York Chan – ACC, Barbara Schindler – Landscaping, Gordon Seligson – Streets & Lights, Janet Saalfeld – Welcome, Pauly Langguth – CORE, Hal Teasedale – Parking.

The minutes of the November 15, 2017 meeting were accepted and approved.

New Business

Two Car Garage Parking Rule – The Board received several complaints regarding non-compliance of the two car in the garage parking rule. The rule states residents must park two cars in the garage before driveway parking. The Board discussed enforcement limitations and improved communications with violators. The Board will follow up with the parking committee to discuss possible improvements.

Street Light LED Bulb Replacement – There have been several streetlamps that have been converted to LED bulbs. Based on the initial feedback, the installed LED bulbs are either too bright or too dim. The Board will purchase and test bulbs in the appropriate lumens range at several locations for resident feedback.

25 Captains Walkway Hazard – The walkway at the residence appears to have lifted causing a trip hazard. The Board requests additional work to determine the cause of the lifting and proceed accordingly.

Old Business

Video Surveillance – The system has been installed and completed.

HHV Fire Prevention Budget – The Board will follow up with HHV and neighboring associations for more information on past budget and future cost estimates.

CC&R Proposed Revision Update – Mr. Collier shared the latest proposed CC&R and Bylaws revision with the Board. The Board will discuss the item at the next BOD meeting.

Announcements

President / ACC Chair Resignation – Mr. Chan notifies the Board of his intention to resign as President and ACC Chair of HHIV due to pending personal relocation. Mr. Chan will assist in the transition of duties and outstanding items.

The Board discussed upcoming Board and Committee vacancies. Interested members should contact the Board to inquire for further information.

Committee Reports

Welcome – No current items to report.

Landscape – Ms. Schindler reported Cleary is finishing the restoration work relating to the PG&E main replacement project. There are several large projects planned for the rest of the year.

Streets and Lights – No current items to report.

Architecture – Mr. Chan reported annual architectural inspections have been performed and several homeowners were contacted regarding past due repairs.

Parking – There were several complaints regarding street parking.

CORE – Ms. Langguth reported the CORE team recently met on January 10. The team is in the process of developing a telephone tree to assist in emergency evacuation in the event of earthquakes and wildfires. The new roster will be distributed during the week of January 23. The new emergency supply shed will be installed at the Schooner Hill parking lot location in April. The Board authorized Ms. Langguth and Ms. Saalfeld to prepare informational packages for new residents. Upcoming events include: North Hill Community Public Safety Meeting (February 22, 2018 at 7pm at Thornhill Presbyterian Church), CPR class (February 24, 2018 from 9am-10:30am at Highlands Country Club), North Hill Annual Meeting (March 22, 2018 at 7pm at Highlands Country Club), HHIV Annual Meeting (April 4), Citywide CORE (April, 2018). More information will be provided once available.

Treasurer's Report

No current items to report.

The meeting was adjourned at approximately 9:00 p.m.

The next meeting of the Board is scheduled for March 21, 2018 at 7:00 p.m.

Respectfully submitted

York Chan
President