

**Hiller Highlands Four Association
Board of Directors Meeting
Wednesday, March 21, 2018
Highlands Country Club**

The meeting was called to order at 7:00 p.m. by President York Chan. Board members present were Max Kozlov – Vice President, Walter Schindler – Treasurer, Andrew Collier – Secretary. Committee chairs present were Max Kozlov – ACC, Barbara Schindler – Landscaping, Janet Saalfeld – Welcome, Pauly Langguth – CORE, Dick Saalfeld and Hal Teasedale – Parking. Guest members present were Toula Victor and Will Mies.

The minutes of the January 18, 2018 meeting were accepted and approved.

Committee Reports

Welcome – Ms. Saalfeld has prepared welcome packages for three new families. No other items to report.

Landscape – Ms. Schindler reported completion of several projects including PG&E streetscape repair, Schooner Hill replanting (between 20 & 24 Schooner) and mulch replenishing. Ms. Schindler is also in discussion with HH2 regarding removal of overgrown vegetation near lower Schooner Hill.

Streets and Lights – Mr. Schindler reported the blue railings on the common area pathways have been repainted.

Architecture – Mr. Kozlov reported several architectural requests were reviewed and approved.

Parking – Mr. Teasedale and Mr. Saalfeld reported there were no major parking complaints. Due to recent re-occurring violations, the Board will consider updates to the existing parking rules to improve safety and street congestion. The Board will work with the parking committee to present proposed changes for review.

CORE – Ms. Saalfeld reported the CORE medical team held a successful First Aid class on February 24. The Board would like to thank the CORE team, Ms. Kimberly Hong, and Kaiser Hospital for their support.

Ms. Langguth noted upcoming events include: HHIV Annual Meeting at Highlands Country Club (April 4), Neighborhood Watch/Emergency Preparedness at St. Lawrence O’Toole (April 26) and Citywide CORE at HHIV Guest Parking Lot (April 28). The next roster will be distributed in July. More information will be provided once available.

Old Business

HHV Fire Prevention Budget – The neighboring associations have agreed to assist HHV in exploring ways to reduce the fire prevention costs. At this time, HHIV is not contributing monetarily to the budget.

CC&R Proposed Revision Update – The Board voted and approved to appoint Mr. Andrew Collier to the CC&R Revision Committee. Mr. Collier has received feedback to the last proposed CC&R and Bylaws revision and will prepare a new draft, when available, to the Board.

Street Light LED Bulb Replacement – The Board has received positive feedback to the latest installed LED bulb on Captains Cove. The Board voted and approved to replace the remaining street lights with the same LED bulb specification.

Two Car Garage Parking Rule – The Board will work with the parking committee to draft changes to improve safety and street congestion. The proposed changes will be circulated for review when completed.

New Business

Annual Meeting – The HHIV Annual Meeting will be held on Wednesday, April 4 at 6:30 pm at the Highlands Country Club. Mr. Kozlov has kindly agreed to chair the meeting. There will be four Board member positions up for election.

Upcoming Meeting Dates – The upcoming November 21, 2018 Board of Directors Meeting will be rescheduled to November 28, 2018 to accommodate the holiday.

Announcements

Board Member Resignation – Mr. Collier notified the Board of his intention to resign as Secretary. Mr. Collier will remain on the CC&R Revision Committee.

Treasurer's Report

The 2017 HHIV Financial Records have been distributed to all members. No other items to report.

The meeting was adjourned at approximately 8:30 p.m.

The Annual Meeting is scheduled for April 4, 2018 at 6:30pm. The next meeting of the Board is scheduled for May 16, 2018 at 7:00 p.m.

Respectfully submitted

York Chan