

**Hiller Highlands Four Association  
Board of Directors Meeting  
Wednesday, Jan. 23, 2019  
Highlands Country Club**

The meeting was called to order at 7 p.m. by President Toula Victor. Board members present were Treasurer Walter Schindler, Karen Cavanaugh, and Secretary Will Mies. Committee chairs present were Barbara Schindler—Landscaping; Dick Saalfeld and Hal Teasdale—Parking; and Pauly Langguth—CORE & Neighborhood Watch.

The minutes of the November 28, 2018 board meeting were accepted and approved.

**Committee Reports**

*Welcome*—The committee requested hiring a freelancer to work on the e-mail database for messaging residents and improving the booklet for new residents covering association rules. The request was made by Pauly Langguth on behalf of Welcoming Committee chair Janet Saalfeld who was unable to attend the meeting.

*CORE/Neighborhood Watch*—Pauly Langguth said the CORE team and First-Aid team would be meeting to inventory supplies in the emergency supply sheds and also to plan for the year ahead. She noted the Oakland city-wide CORE exercise is scheduled for April 27. She also said the winter association roster and one-page news bulletin would be sent to residents in late January.

*Landscape*—Work is being completed on landscaping improvements for two residences on Schooner Hill, one of which is mostly being paid for by the home owner. Two larger projects have been signed with BrightView Landscapes and will begin soon, Barbara Schindler reported.

*Parking*—Hal Teasdale and Dick Saalfeld said new parking rules are being drafted based on feedback received to proposed parking rules distributed to HH4 residents last August. A new draft of the proposed parking rules will be sent to residents for another round of comments before the HH4 Annual Meeting on April 3, 2019.

**New Business**

Plans for the HH4 Annual Meeting to be held at 6:30 p.m. on April 3 at the Highlands Country Club were discussed. The light buffet dinner meeting, which is partly catered, is open to both owners and renters. All residents were encouraged to attend this opportunity to meet neighbors and HH4 board and committee chairs. Volunteers are needed for providing salads/desserts, setup and cleanup, according to President Toula Victor.

The HH4 Association is looking for new board members and committee chairs, including for Treasurer (elected board member), Landscape Committee Chair and Association Webmaster. Anyone interested should contact HH4 President Toula Victor ([hhiv.president@gmail.com](mailto:hhiv.president@gmail.com)).

The board approved a donation of \$1,000 to the North Hills Community Association for maintaining the Memorial and Firestorm Gardens.

**Treasurer’s Report**

The Treasurers Report for December was reviewed. The association spent less than budgeted on landscaping, the largest expense category, according to Treasurer Walter Schindler. PG&E provided some funds from earlier installation of new gas lines to repair damage to landscaping and irrigation systems.



The meeting was adjourned at around 8:30 p.m.

The HH4 Annual Meeting will be held on April 3, 2019, at 6:30 p.m. at the Highland Country Club.